

**Southend-on-Sea Education Board  
(Formerly referred to as the Schools Forum)**

**Tuesday 15<sup>th</sup> December 2020**

I confirm that a meeting of the Schools Forum/Education Board will be held on **Tuesday 15<sup>th</sup> December 2020 at 8.15am.**

The meeting will be held virtually via MS Teams.

Robert Harris  
Clerk to the Forum

**A G E N D A**

<b>Agenda</b>	<b>Item</b>	<b>Lead</b>	<b>Time</b>
<b>1.</b>	<b>Apologies for absence</b>	RH	10mins
<b>2.</b>	<b>Minutes of the meeting held on 20<sup>th</sup> October 2020 – Minutes attached</b>	Chair	5mins
<b>3.</b>	<b>Matters arising (not covered elsewhere on the agenda)</b>	Chair	5mins
<b>4.</b>	<b>Education Board Membership, Vacancies and attendance</b>  Report attached	RH	10mins
	<b><u>Schools Forum Matters</u></b>		
<b>5.</b>	<b>Dedicated Schools Grant 2021/22 Budget Planning and 2020/21 Forecast Outturn</b>  Report for decision attached	PG	30mins

	<b><u>Education Board Matters</u></b>		
<b>6.</b>	<b>Education Response to Covid-19</b> Verbal update (no papers)	BM	10mins
<b>7.</b>	<b>Report back from Sub Groups</b>  School Performance Sub Group held 17 <sup>th</sup> November 2020 – minutes attached  Vulnerable Learners Sub Group held 26 <sup>th</sup> November 2020 - minutes attached  Resources Sub Group held 1 <sup>st</sup> December 2020 – draft minutes attached	Chairs	10mins
<b>8.</b>	<b>Any other business</b> (to be notified to the Chair/Clerk prior to the start of the meeting)	ALL	10mins
<b>9.</b>	<b>Date and time of future meetings</b>  19 <sup>th</sup> January 2021 at 8.15am 16 <sup>th</sup> March 2021 at 8.15am 22 <sup>nd</sup> June 2021 at 8.15am	RH	5mins
<b>10.</b>	<b><u>Exclusion of the Public</u></b>  In accordance with paragraphs 65 to 67 of the Education Board Constitution, the press and public, be excluded for the items of business set out below in line with relevant legislation (such as the Data Protection Act) on the grounds that the matters contain sensitive information.		
<b>11.</b>	<b>Early Years Funding</b> Report attached	EH	10mins
<b>12.</b>	<b>Confidential Appendix 4 to DSG Report</b> Confidential Appendix attached	PG	5mins